



# Global EHS - Distracted Walking and Stairwell Safety Standard

## CONTROL INFORMATION

Control Items	Details
Document Number	2W4373RQWREN-1568922467-26
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No table of figures entries found.

## 1 Purpose

This document specifies the expectations for walking in common spaces including all corridors/passageways, staircases and parking areas.

## 2 Scope

Items	Details
Site(s) Impacted	All Micron Sites
Target Audience	All Micron team members, contractors, vendors, and visitors.

## 3 Roles and Responsibilities

Roles	Responsibilities
Global EHS	<ul style="list-style-type: none"> <li>Maintain and ensure that this standard is accessible to all Micron sites</li> <li>Provide direction, consultation, guidance, and minimum requirements in the delivery of this standard</li> <li>Monitor and evaluate site conformance to this standard</li> </ul>
Site EHS	<ul style="list-style-type: none"> <li>Implement this global standard and ensure its effectiveness</li> <li>Ensure conformance by Micron Team members, contractors, vendors, and visitors</li> <li>Implement corrective actions when nonconformance is identified</li> </ul>
Team members, contractors, vendors, and visitors	<ul style="list-style-type: none"> <li>Follow this standard</li> <li>Coach others to comply with the expectations</li> <li>Use the Good Catch program if you see nonconformance of this standard to drive improvement</li> </ul>
Management	<ul style="list-style-type: none"> <li>Role model the expectations outlined in this standard</li> <li>Hold team members accountable to expectations</li> </ul>

## 4 Terms and Definitions

Terms	Definitions
Distracted Walking	Inability to perceive a risk or hazard that is within one's direct perceptual field because one is attending to something else.
JHA	<p>Job Hazard Analysis</p> <p>A technique that focuses on job tasks as a way to identify hazards before they cause an accident. A JHA focuses on the relationship between the worker, the task, the tools, and the work environment. Once identified, the hazards can be eliminated or controlled.</p>

Terms	Definitions
RA	<p>Risk Assessment</p> <p>A procedure through which knowledge and experience of design, use, incidents and accidents and harm are brought together to measure risks for specified scenarios of the equipment being assessed. Risk assessment includes determining the limits of machinery, hazard identification, and risk estimation.</p>

## 5 References

Table 1  
Internal References

Title	Link
Micron EHS Management System Manual	<a href="#">2W4373RQWREN-1568922467-158</a>

Table 2  
External References

Title	Link
N/A	N/A

## 6 Standard

### 6.1 Distracted Walking

Distracted Walking or Inattentive Blindness is the inability to perceive a risk or hazard that is within one's direct perceptual field because one is attending to something else.

Mobile device users walk with their heads down and are unaware of their surroundings. Focusing on a mobile device shrinks one's peripheral vision to 1/10th of the normal range, - we lose focus on our surroundings and put ourselves and others at risk. Those who text while walking:

- Are 60% more likely to veer off course than non-texters
- Take up to 20% longer to cross the street
- Look both ways 20% fewer times
- Are 43% more likely to be hit by a car

### 6.2 Distracted Walking Expectations

Stay alert and attentive while walking. Micron has designated all corridors/passageways, staircases and parking areas mobile device-free zones.

- Do not view your mobile device or engage in other distracting activities while walking. Keep your head up and avoid distractions such as laptops, pagers, phones, etc.
- If you need to use an electronic device or item that distracts you, you must stop and move to a safe location out of the way of traffic (i.e. bench, chair, lean against a wall, etc.).

### 6.3 Hands-Free Devices

- Hands free devices may be used in corridors/passageways, staircases and parking areas if the use does not interfere with the user's ability to hear audible warnings and alarms
- Hands free devices (headphones) that block the user's ability to hear audible warnings and alarms are not allowed to be used in production areas, facilities areas, and construction areas.
  - One ear may be uncovered to be able to hear
  - Bone conducting headphones that do not cover or go into the ear are acceptable

## 6.4 Stairwell Walking and Handrail Requirements

Stairwells have additional hazards and risks associated with their use. TMs, contractors/vendors, and visitors must adhere to the following:

- Hold the handrail when ascending or descending the stairs. The handrail will help maintain balance while ascending or descending stairs
- Maintain at least one hand free to hold the handrail when using stairs
- Materials may be carried in the stairwell as long as one hand remains holding the handrail and the weight of the material being carried is not more than 6.8kg or 15 lbs.
- Use an elevator to move materials if the materials are awkward, heavy, or do not allow the use of at least one hand to hold the handrail.
  - If elevators are not available, complete a JHA/RA to safely assess how to move the material to another floor.
- Do not run or double step up or down the stairs.
- Do not use stairs while distracted.
  - Focus on the stairs. Do not focus on conversations, pages, text messages, or other distractions that may be present.
  - Use of mobile devices is not permitted while walking up or down stairs.
  - Do not hold conversations on the stairs, as it blocks the access of others.

## 7 Appendices

N/A

## 8 Document Control

Items	Details
ECN Facility	CORP EHS
ECN Area	EHS GENERAL
Approval	This document is approved by: Carl Williams, Senior Director, Global EHS
Notification	Notification of changes to this document is managed through Micron's Engineering Change Notification (ECN) process to the following: <ul style="list-style-type: none"><li>• GLOBAL_EHS</li><li>• GLOBAL_EHS_MANAGERS</li></ul>
Review	This document will be reviewed at least biennially (once per two years) by Global EHS through the Periodic Document Review (PDR) process.

## 9 Revision History

Table 3  
Revision History

Rev	Date	Description	Originator
0	7 Apr 2015	<b>ECN Number:</b> 300837838 First published version	CDOTT
1	12 Nov 2015	<b>ECN Number:</b> Not workflowed Added link in Section References. Changed Chinese Translation to Traditional Chinese Translation.	CDOTT
1	11 Nov 2017	<b>ECN Number:</b> Not workflowed Periodic Document Review. No changes required.	JEREMIAHMOHR
2	17 Oct 2019	<b>ECN Number:</b> 101035917 Added Distracted Walking and rewrite on Stairwell Safety <b>Was:</b> <ul style="list-style-type: none"> <li>• Document Title: Global EHS - Stairwell Safety Standard</li> <li>• Roles and Responsibilities:                             <ul style="list-style-type: none"> <li>○ Management: Nil</li> </ul> </li> <li>• Terms and Definitions:                             <ul style="list-style-type: none"> <li>○ Distracted Walking: Nil</li> <li>○ JHA: Nil</li> <li>○ RA: Nil</li> </ul> </li> <li>• Standard:                             <ul style="list-style-type: none"> <li>○ Distracted Walking: Nil</li> <li>○ Distracted Walking Expectations: Nil</li> <li>○ Hands-Free Devices: Nil</li> <li>○ Stairwell Walking and Handrail Requirements: Existing</li> </ul> </li> </ul> <b>Is:</b> <ul style="list-style-type: none"> <li>• Document Title: Global EHS - Distracted Walking and Stairwell Safety Standard</li> <li>• Roles and Responsibilities:                             <ul style="list-style-type: none"> <li>○ Management: Added</li> </ul> </li> <li>• Terms and Definitions:                             <ul style="list-style-type: none"> <li>○ Distracted Walking: Added</li> <li>○ JHA: Added</li> <li>○ RA: Added</li> </ul> </li> </ul>	JEREMIAHMOHR



		<ul style="list-style-type: none"><li>• Standard:<ul style="list-style-type: none"><li>○ Distracted Walking: Added</li><li>○ Distracted Walking Expectations: Added</li><li>○ Hands-Free Devices: Added</li><li>○ Stairwell Walking and Handrail Requirements: Rewrite</li></ul></li></ul>	
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